



**ARCHITECTURAL CONTROL COMMITTEE**

**BUILDING AND LANDSCAPING DESIGN REVIEW FORM**

The Architectural Control Committee's ("ACC") purpose is to maintain and preserve the overall quality and beauty of The Meadows. The ACC will review applications as they are submitted and will make every effort to respond as promptly as possible.

Without ACC approval, the Williston Building Department will not start their review process or consider a construction permit application. Please note that approval by the appropriate government body does not relieve the property owner of responsibility to obtain ACC approval nor does ACC approval relieve the property owner of responsibility to obtain governmental body approval.

Once the ACC reviews and approves your application, attach this form to your permit documents and submit your plans to the Williston Building Department.

Please address questions to [meadows@stropiq.com](mailto:meadows@stropiq.com), or call (701) 713-4847. Hardcopy documents can be mailed to Stropiq Meadows Partners, PO Box 10663, Williston ND 58803.

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Owner Name _____	Date Submitted _____
Site Address _____	Lot # _____ Block _____
Phone _____	Email _____
Estimated Start/Completion Dates _____	
Applicant Signature _____	

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For ACC use only.

Approved Application     Approved Application w/ Conditions     Denied Application

Conditions \_\_\_\_\_

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ACC Reviewer \_\_\_\_\_ Date \_\_\_\_\_

ACC Reviewer Signature \_\_\_\_\_



## **SUBMITTAL CHECKLIST**

1. **BUILDINGS:** Please provide two complete sets of plans (11 x 17 or pdf by email) including foundation and floor plan with elevations.

Identify and specify the following:

- a. Roof product & color \_\_\_\_\_
  - b. Exterior cladding materials & colors \_\_\_\_\_
  - c. Window sash product & color \_\_\_\_\_
  - d. Entry door product and color \_\_\_\_\_
  - e. Garage door product and color \_\_\_\_\_
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2. **LOT LAYOUT, FENCING AND LANDSCAPING:** Please provide two sets of site plans (11x17 or pdf by email) depicting home on lot with setbacks.

- a. Locate driveway, sidewalk, patio, flag pole, hot tub, gazebo, pool or other exterior permanent structure on the site plan.
  - b. Locate street trees in planting strip between sidewalk and curb. Maximum distance between trees shall be 35 feet.
  - c. Locate fence, if any on your site plan. Note: front yards cannot be fenced, and fences may not extend beyond the front corners of the garage.
  - d. Specify fencing product type, color, and fence height if applicable \_\_\_\_\_  
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**TO AVOID DELAYS, PLEASE COMPLETE IN FULL AND SUBMIT ALL DOCUMENTS WITH YOUR APPLICATION.**